

Order Form



ARAMARK dba: PacificWild Catering Co.
OREGON CONVENTION CENTER
 777 NE Martin Luther King Jr. Blvd.

GENERAL INFORMATION

PacificWild is the **exclusive caterer** for the Oregon Convention Center. Absolutely no food and/or beverage i.e. Candy, Logo Water, Espresso Machines, etc. are to be brought into the Oregon Convention Center. Please contact Gloria Nelson – glorianelson@oregoncc.org in the Sales Office regarding menu options.

PLEASE FAX COMPLETED FROM TO: (503) 731-7888

Portland, OR 97232
 Phone (503) 731-7851 Fax (503) 731-7888
www.oregoncc.org

NAME OF SHOW _____
 COMPANY NAME _____
 PERSON ORDERING _____
 ON-SITE CONTACT _____
 ADDRESS _____
 PHONE _____ E-MAIL _____
 FAX _____ BOOTH/ROOM _____ GUEST COUNT _____

Day of Week/Date	Delivery Time	End Time	Quantity	Description	Item Price	Total
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

Sub-Total _____

21% Service Charge _____

Deadline

Delivery Minimums

All orders must be received 14 days prior to the first event day.

All orders received after the deadline will be processed with a 10% late fee.

Each delivery with guest count less than 20 will be subject to a \$25.00 delivery fee

AUTHORIZATION FORM

_____ American Express _____ Visa _____ Mastercard

CARD HOLDERS NAME: _____

CREDIT CARD # _____

EXPIRATION _____

SIGNATURE: _____

PLEASE REMEMBER

- No food or beverage is to be brought into the Oregon Convention Center for any purpose without the consent of PacificWild Catering Co.
- Customer will pay total charges as specified on the catering order (s) as well as applicable charges on additional items ordered on site.
- All food and beverage is subject to 21% gratuity.
- Under no circumstances does PacificWild take orders or credit card numbers over the phone. Customer must either fax or e-mail order with signature of cardholder
- All orders must be paid for in advance of delivery to both or order will not be processed.